

# DUBLIN MUSIC BOOSTERS

## EXECUTIVE BOARD MEETING

Version #: 1.0

Issue Date: 5/25/2016

### Minutes of Meeting

**Location:** Dublin Jerome Band Room      **Date:** 5/23/2016      **Time:** 6:40 p.m.

**Officers:** Ron Gilliland, Rich Burkhart, David DeLong, Dave Magan, Denise Hayes, John Beebe, Ron Roman, Meg Montgomery, Loren Pusey, Lisa Snide, Carmie Grooms

**Coffman Directors:** Jeremy Bradstreet

**Jerome Directors:** Brian Stevens

**Scioto Directors:** Jim Gray

**Guests:** Steve Knostman (Jerome) Jen Weber (Coffman) - Band Camp Chairs for 2016-17

**Absent:** Ron Roman, Susan Barrett

#### Welcome – Ron Gilliland

- The meeting was called to order at 6:40 p.m.

#### Recording Secretary's Report – Lisa Snide

- March meeting minutes were distributed via email and posted to the website prior to the meeting; minor corrections noted. David DeLong made a motion to approve the minutes as corrected; seconded by Dave Magan and the motion was approved.

#### President's Report – Ron Gilliland

- **Nominations for Executive Board** – Lisa Snide introduced Jen Weber as candidate for Recording Secretary position for 2016-17; Ron Gilliland called for a hand vote; there were no oppositions so Jen will be serving as Recording Secretary effective July 1, 2016. Dave Magan introduced Randy Luikart current Concessions Chair for Coffman to be appointed as DMB Concessions Liaison for 2016-17 school year; no vote was necessary. President Elect – position remains undecided.

#### President-Elect – OPEN

- **Annual Fund Drive** –and discussion about whether to incorporate school schedules in the printing. Ron asked each of the VPs to work with Band Directors to compile concert schedules for inclusion with Fund Drive materials.
- **Executive Dinner** – Ron confirmed pizza dinner will be held on Monday, June 6<sup>th</sup> at 6pm Iacono's in Shawnee Hills
- **Annual Fund Drive** – David DeLong announced that door hanger supplies for this Fall's Annual Fund Drive scheduled for Thursday, Sept. 8<sup>th</sup> have been printed and will be distributed to Vice Presidents following tonight's meeting. Enough quantities have been secured for 2 year supply because of printing cost break. David also distributed a rough draft tri-fold flyer that included pictures for possible distribution during the Annual Fund Drive; all Board members present were in favor of the idea.
- **Dublin Irish Festival - Sharing o' the Green** – Lisa Snide attended the required administrator meeting held on May 6<sup>th</sup> at the DCRB by the City of Dublin to review the online system for registering volunteers; she will distribute an announcement to all Vice Presidents to communicate the details for online registration process which will begin on Monday, June 6<sup>th</sup>.
- **Emerald City Games** – Dave Magan provided an update from Gary Hodges; he is still finalizing the number of volunteers; ticket sales and parking attendants will be supplied; KCU music fraternity at Ohio State will also be more involved this year; Randy Luikart will be sending out note for Concessions duties and online sign-up.

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### **Corresponding Secretary** – Carmie Grooms

- Carmie reported that all reimbursements will be wrapped up by the end of the school year.

### **Treasurer's Report** – Rich Burkhart

- Financial statements were distributed for review; cash balances are good; still working with former treasurer Bill Jacob to transition things. Good meeting with all school treasurers earlier in the month. Open for any questions. About \$32K in profit for the year; operating expenses for the year approx \$13K unspent primarily with Choir, Middle School and Elementary schools; John Beebe made a motion to approve the financials as presented; Dave Magan seconded and all approved.
- Directors Budget for 2016-17 – Mr. Stevens presented a draft copy of the budget and circulated to all members in attendance. Discussion followed. John Beebe made motion to approve the 2016-17 Budget as presented; Rich Burkhart seconded the motion and approved by all in attendance.
- Wish List item – \$30K in reserves and \$13K unspent; Rich provided a figure of \$45K total available funds at the end of the year. John Beebe made a motion to allocate \$35K for wish list items and Mr. Magan seconded the motion and approved. The Directors will meet to discuss allocation of the funds and present in advance of the August meeting.
- Bank Statements and Reconciliations - were made available for review for anyone interested.
- Kroger's re-enrollment – Ron will prepare a notice to send to all VPs for distribution to families.

### **Concessions** – Loren Pusey

- Good year overall and working on transitioning duties to Randy Luikart.

NEW BUSINESS - none

### **VP Coffman** – Dave Magan

- Booster Hello/Goodbye Ice Cream social set for Tuesday 5/31 during first marching band rehearsal; encouraged the other schools to consider hosting this event too
- Several wonderful concerts over the last 2 weeks; congratulated all the Directors and Students

### **VP Jerome** – David DeLong

- New item – distributed a rough draft tri-fold brochure in place of donor receipt card for Annual Fund Drive solicitations in the Fall; Discussion followed.
- Jerry Betts Scholarship – recipients were selected and award certificates were delivered to the respective VPs to present at upcoming Scholarship night presentations at each school. David will send a list of names to Lisa Snide to update the website.

### **VP Scioto** – Denise Hayes

- Casino Night fundraiser held on Saturday 5/7 – good attendance and profitable; unsure of specifics
- Mattress Sale – held on Saturday 5/21 – great turnout
- Jerry Betts scholarship presented

### **DIRECTOR UPDATES:**

**Mr. Gray** – report PRISM Concert was success; donation baby grand piano sitting in practice room; secured from Mr. Chesser and Baptist church on Sawmill.

**Mr. Bradstreet** – 8<sup>th</sup> grade practices starting tomorrow; 4 independent practices before the whole group first rehearsal next Tues 5/31 and announcing the show; received a \$2500 grant to bring in a guest artist John Escalante visual designers for Phantom Regiment and works w/ some big high school groups; coming in for pre-camp practices last week of July and coming back in Sept; designing a visual choreography; hired to be visual designer for Disney's new blast; thanks to the Vans Organization for the grant. Coffman Performing Arts Center area is getting new floors; special thanks to Principal Mike Uhrling getting 50 new chairs and 50 new stands and new background acoustical shells approx \$20K appreciative of administration support; old shells went to Grizzle Middle School.

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**Mr. Stevens** – great spring concerts; moving on to next phase; working on commencement band and first rehearsal next week; current count is 187 strong band members for 2016-17 school year; received final edits today for show design and will have it ready for Thurs night rehearsal and show announcement. Announced that Dublin Band Showcase will be only 5 weeks from first DMB Meeting in the Fall; starting to coordinate some details; scheduled for Saturday, 9/24 with 6 bands registered immediately including Central Crossing and Brunswick; judges are hired; facility is reserved and looking forward to another successful event.

**Disney Update** – All Dublin Bands will be marching on Sunday 11/20; first day at MGM, Magic Kingdom, Epcot Center

**Booster Meeting Schedule** – Ron Gilliland recommended staying with 4<sup>th</sup> Monday of the month beginning at 6:30pm; he will prepare the schedule for 2016-17 and distribute via email and update the website.

### **Adjournment at 7:29 p.m.**

- David Delong made a motion to adjourn the meeting; seconded by David Magan. Meeting adjourned at 7:29 p.m.

### **Next Meeting:**

- Monday, August 22, 2016 at Coffman – Agenda and Minutes to be distributed via email and posted to the website.