

DUBLIN MUSIC BOOSTERS

EXECUTIVE BOARD MEETING

Version #: 1.0

Issue Date: 12/1/14

Minutes of Meeting

Location: Coffman Band Room

Date 12/1/14

Time: 6:35 p.m.

Officers: Ron Gilliland, Don Hayes, Ron Roman, John Beebe, Janet Stevenson, David DeLong, Lisa McClellan, Chris Carr, Lisa Snide, Carmie Grooms

Coffman Directors: Jeremy Bradstreet

Jerome Directors: Brian Stevens

Scioto Directors: none

Absent: Dave Magan, Susan Barrett, Andrew Garner, Jeff Chesser, Jeanne Wohlgamuth, Loren Pusey, Ron Roman, Kevin Wallick, Ivan De La Cruz, Micah Abrams, Jim Gray, Ron Lewis

Welcome & Introductions – Ron Gilliland

- The meeting was called to order at 6:35 pm.

Recording Secretary's Report – Lisa Snide

- November 2014 Minutes were distributed via email. A motion was made by David DeLong to approve the minutes as presented, second by Chris Carr; minutes were approved.

President Report – Ron Gilliland

- **Letters over \$250** – Ron will prepare and mail thank you letters for all contributions received over \$250 by end of year.
- **Bylaw Review Committee & General Meetings** – Ron proposed the idea of re-visiting current monthly Booster meeting format and perhaps consolidating into one meeting with Executive Session following since attendance has been minimal and information is somewhat repetitive; somewhat similar to Dublin City council meetings; Mr. Bradstreet also brought up the idea of perhaps meeting independently with respective school to address more specific needs 2x during Fall marching band season, 1x in Spring and perhaps 1x in Summer. Discussion followed. Lisa McClellan shared Scioto function they held picnic in July for incoming 8th grade parents and existing families. Don brought up the idea of modernizing the Bylaws to accommodate votes by electronic ballots, etc. and following 'Roberts Rules of Order' in more structured format.
- **Succession Planning** – Ron asked for a show of hands of current people who will not be serving on the Executive Committee next year including Don Hayes and Janet Stevenson; asked that they begin seeking possible replacements for their position.

President Elect – Lisa McClellan

- Lisa's primary concern focused on current Scioto website not working; content is present but no graphics appearing on the site. Lisa Snide has now been provided with new user admin access to look at the structure of the Scioto site; she also provided a verbal proposal estimate to create a new overall website for the DublinMusic.org and each of the respective high schools at a 50% savings; asking each of the 3 high schools to commit \$3000 for the initial development and \$100/month all inclusive license fee moving forward. Discussion followed. She will prepare a formal estimate at the next meeting along with a possible design concept.
- **Concessions** – since Loren was not present at the meeting; Lisa McClellan reminded everyone that the Booster's 2 year agreement with Dublin City School District is up for renewal; she expressed some concern with possible outside organizations approving or taking away concession business from the Boosters and continued difficulties for finding volunteers. Discussion followed.

Corresponding Secretary – Carmie Grooms – no report

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Treasurer's Report – Don Hayes

- **Meeting with Dublin City Schools** – both Don & Ron Gilliland attended the annual meeting for local non-profit organizations with Dublin City Schools and mentioned the decision the Dublin Music Boosters organization made to issue 1099s for any students who earned over \$600 in fundraising efforts; received mixed reviews.
- **October Financial Report** – Don distributed financials via email for review and addressed questions. Brian Stevens asked if a special account had been created for tracking the Dublin Band Showcase. Don indicated account 50450-Special Events - Overall Fund was used for tracking this year's Showcase income and expenses. John Beebe also distributed spreadsheet with detailed accounting for the Showcase event and mentioned a few modifications for Don's final statements. Discussion followed; John motion and Janet Stevenson second. Approved as presented.
- **Letter received from concerned parent about Bank Account balance** – Don shared that he received a letter and will draft response to address his concerns and submit a copy for Ron Gilliland and Booster records.
- **Bank Reconciliations** - were made available for review for anyone interested.

Fundraising – Chris Carr – no report

Concessions – Loren Pusey – no report

Vice President Reports

- **VP Coffman – Dave Magan** – no report.
- **VP Jerome – David DeLong** – no report.
- **VP Scioto – Lisa McClellan** – found VP replacement for next year

NEW BUSINESS

- No new topics for discussion.

Adjournment at 7:40pm

- Lisa McClellan made a motion to adjourn the meeting; seconded by David DeLong. Meeting adjourned at 7:40pm

Next Meeting:

- Monday, January 26th – 6:30 pm at Coffman (Executive Only)