

DUBLIN MUSIC BOOSTERS

EXECUTIVE BOARD MEETING

Version #: 1.0

Issue Date: 9/21/14

Minutes of Meeting

Location: Coffman Band Room

Date: 8/25/14

Time: 6:32 p.m.

Officers: Ron Gilliland, Lisa McClellan, Don Hayes, Ron Roman, John Beebe, Dave Magan, David DeLong, Loren Pusey, Chris Carr, Lisa Snide, Carmie Grooms,

Coffman Directors: Jeremy Bradstreet, Ivan De la Cruz, Kevin Wallick, Micah Abrams,

Jerome Directors: Brian Stevens, Micah Abrams, Jeff Chesser, Jeanne Wohlgamuth

Scioto Directors: Jim Gray, Ron Lewis

Middle School Representative: Susan Barrett

Welcome & Introductions – Ron Gilliland

- The meeting was called to order at 6:32 pm. Self introductions of all those present.

Recording Secretary's Report – Lisa Snide

- May 2014 Minutes were distributed via email earlier in the week. A motion was made by Don Hayes to approve the minutes as presented, second by Dave Magan.

President Report – Ron Gilliland

- PNC check signing – all new Treasurers and Concessions representatives were authorized in July for 2014-15 school year.
- Emerald City Music Games (ECMG) – a successful event overall; no program advertising solicitations this year; consider outside sales for 2015; 50/50 raffle was held to benefit the Italian Club of Columbus; sold more tickets this year; new pre-show event 'Food Trucks & Fanfare' was well received and didn't seem to impact Concessions sales; new website for Emerald City Music Games – www.emeraldcitygames.org
- Accompanists - City of Dublin Board of Education approved supplemental contracts for all staff, assistants and accompanists during their July meeting

President Elect – Lisa McClellan

- Fund Drive Update – scheduled for Wed 9/3/14 for both Scioto & Jerome and Thursday 9/4/14 for Coffman – permits provided today; picking up tags for door hangers this week

Corresponding Secretary – Carmie Grooms

- Directory Update - working on the directory for this year; waiting on rosters for one school and need to verify Committee Chairs for 2014-15; Ron Gilliland will provide.

Treasurer's Report – Don Hayes

- Distributed financial reports for May/June 2014 at the end of the school year; Ron Roman made motion to approve as presented; Dave Magan second and all approved. July financials were distributed via email prior to the Board meeting; Don reported that there is enough cash to cover expense liabilities for this year as well as adequate reserves. Discussion followed. Ron Roman motioned to approve the July financial reports, seconded by Lisa McClellan; financials approved.
- Wish List – available funds for this year total \$56K; one of the biggest items on the list this year includes uniforms for Coffman H.S.; Mr. Uhling has pledged 10-15K from Coffman; approx cost \$350-\$375/pp; motion to have Mr. Bradstreet pursue uniform purchase for max of \$45K and discuss remaining 10-15K balance for other wish list items; Dave Magan made a motion to approve the allocation of \$45K for Coffman uniforms; second by Chris Carr and motion approved.
- Alumni Fund – discussion about designated fund account '#5060 Alumni Fund' established for Coffman. Don suggested that an account be established for each school. Discussion followed. Mr. Bradstreet clarified that percussion and flag corps participation fees are allocated to this fund and fundraising and remaining special event balances are moved at the end of the season. It was

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recommended that the account be changed from Alumni Fund to Director's Fund and to also update account from Flag Corps to Color Guard. Don will make the changes for next month.

Concessions – Loren Pusey

- **Concession Update** – ad hoc planning meeting was held in July; things are all up and running for 2014-15 season at all three schools; ECMG was successful event.
- **Fundraising for Outside Groups/Causes** – Coffman has been approached by an outside organization that wanted to have a fundraising night and donate concession sales of that event to their cause; Discussion followed and it was determined that the policy of Dublin Music Boosters is to serve our own organization and music programs and not allow other organizations to manage or benefit from the Concession sales.
- **Upcoming Event – Saturday, Oct 18th – OMEA Dublin Showcase** event to be held at Jerome H.S.; Loren recommended the Board allocate \$2000 to start-up costs from this year's budget for this event. Mr. Stevens reported that a total of 10 band spots have been secured to date (7 participating bands + 3 Dublin schools as exhibition); need to cut-off at 16 schools max. Don Hayes will establish a new account code for 'Dublin Showcase Event' for financial tracking.

Website – Lisa Snide

- **Domain Name Renewal** – both the DublinMusic.org and .net domain names were up for annual renewal; information was supplied by former long-time Booster parent and webmaster Tim Rhodus; Lisa suggested that perhaps it's time that we consider both new content and maintenance of the website since the current information is out-dated. She asked to establish an Ad Hoc Committee to review the current DublinMusic.org website and make a recommendation for improvements at the next meeting.

Vice President Reports

- **VP Coffman – Dave Magan** – reported Band Camp was success; finalizing details for upcoming Annual Fund Drive and looking forward to serving in his new role this year.
- **VP Jerome – David DeLong** – reported successful Band Camp; initiated a Survey Monkey evaluation; getting ready for Fund Drive on Wed 9/3 and next event 9/5 first game of the season hosting a Welcome tailgate catered by Jason's Deli along with 8th grade night – selling special t-shirts for this event in addition to show shirts for the season; sold yard signs and all committee positions have been filled; special events meeting later tonight to plan the rest of the season.
- **VP Scioto – Lisa McClellan** – also reported that Band Camp went really well; excited about this year's large Freshman class; finalizing details for 9/3 Annual Fund Drive; they have already held their first Concession training for the season and holding community concert / spread this week.

NEW BUSINESS

- **OMEA Dublin Showcase** – Mr. Stevens confirmed that Scioto will coordinate parking details; Coffman to coordinate Concessions and scheduled first planning meeting for Mon, 9/8 at 7pm at Jerome H.S. band room.
- **Background Checks** – Ron Gilliland confirmed that all officers are current with background checks and are good for 5 years.
- **Philly/NYC trip in November** – Directors reported that they are waiting on final registration numbers from Bob Rogers Travel; counts are down from initial anticipation and hope it doesn't impact overall costs; will be evaluating Broadway show ticket options and preferences soon.

Adjournment at 7:20pm

- Dave Magan made motion to adjourn the meeting; seconded by Carmie Grooms. Meeting adjourned at 7:37pm

Next Meeting:

- Monday, September 22nd – 6:30 pm at Jerome (Executive & General)